Waverley Park School
Acceptable Use of the Internet Policy

This acceptable usage policy is designed to highlight the responsibilities of staff and students alike. The aim is to educate individuals as to their responsibilities and thereby, provide a safety barrier to guard against intentional misuse of the school's communication systems. Abuse by any individual of the privilege of having access to the communication systems will result in that access being denied.

These guidelines must be followed by all users to prevent loss of use:

- Copyright laws must be followed.
- No offensive messages or pictures will be displayed, viewed or sent.
- Share equipment available.
- Be careful not to waste computer resources eg: paper and ink.
- Be careful with equipment and furniture.
- Use only school software on school computers.
- Remove immediately from the screen any material that is accidentally discovered that would not be allowed at school. Immediately tell the teacher.
- Do not give anyone on the internet information about yourself or anyone else. Such information includes address, phone number, and credit card information.
- Tell the teacher if a virus or security problem is discovered.
- Use of the internet and email at school is only permitted if there is teacher or adult supervision in the room.
- No trespassing into other people's folders, work or files.
- Use only the search engines especially identified as being safe for children; use only specific URL's given by your teacher; sites book marked / linked by your teacher; or sites downloaded onto the school internet.
- A first name basis only is to be used on internet web page photos.

As a parent / caregiver of Waverley Park School I have read and understood the above information about the appropriate use of Information Communication Technology at school and I understand that this agreement will be kept on file at the school.

I support my child using the following according to the rules outlined above:

- Using The World Wide Web to gain information ☐
- Using email ☐
- To have work, first names and photos published on the school web site ☐

Parent name (print):

Parent signature:

Date:

As a user of Information Communication Technology at Waverley Park School I agree to follow the rules set out above and to use the resources in a constructive manner for education and research.

Student name (Print):

Student signature:

Date:

Approved: June 2019
Review Date: June 2020